

**Collated Action Plan in Response to the Recommendations made in the  
Report of a Review in Respect of Mr J and the Provision of Mental Health Services,  
Following a Homicide Committed in March 2010**

<b>Recommendation 1</b>		
<b>Communication</b>		
<p>3.1 Cardiff and Vale University Health Board must review their existing arrangements for ensuring good internal communications and jointly review information sharing protocols between themselves and other agencies such as Police and the Probation Service, to ensure that information regarding the discharge of a patient subject to arrest warrant or probation supervision is shared and joint work in the release of a patient from hospital.</p>		
<b>Response From Cardiff and Vale University Health Board</b>		
<b>Response</b>	<b>Lead</b>	<b>Timetable</b>
<p>As recorded in the patient's record, Cardiff and Vale University Health Board did inform Police colleagues on two separate occasions of the patient's pending discharge and informed Probation services following discharge.</p> <p>Cardiff and Vale University Health Board has reviewed its current internal protocols to ensure good internal communication and information sharing regarding the admission, leave or discharge of a patient subject to arrest warrant or probation supervision.</p> <p>All patients admitted have a care plan completed. For areas of identified need, there are prescribed core intervention plans to guide staff in their practice.</p> <p><b>ACTION</b> Develop a core intervention plan to direct staff to inform Police and/or the probation Service when a patient known to be subject to an arrest warrant or probation supervision is admitted, to be discharged or released on leave.</p>	<p>Clinical Board Nurse for Mental Health</p>	<p>Core intervention plan and amendment of protocols to be completed by 31 October 2013.</p> <p>Inclusion of a prompt within the PARIS (patient record) system to be completed by 20 December 2013.</p> <p>The joint review with Police and Probation colleagues of existing information sharing protocols and agreeing any identified changes will be achieved in line with the Police and Probation timetable.</p>

Amend admission, leave and discharge protocols and include a prompt within the PARIS (patient record) system to complement the core intervention plan.		
Cardiff and Vale University Health Board will work with Police and Probation colleagues to review existing information sharing protocols and agree any identified changes.		

**Response from Wales Probation Trust**

<b>Response</b>	<b>Lead</b>	<b>Timetable</b>
Wales Probation will review with Cardiff and Vale University Health Board our existing information sharing protocols to ensure that there is an appropriate procedure and process in place for Wales Probation to be informed in advance of the discharge of patients.	Peter Greenhill Assistant Chief Executive Wales Probation with nominated lead from Cardiff and Vale University Health Board.	Review of process and procedures to be completed by 15 <sup>th</sup> November 2013.  Any identified amendments to our existing information sharing protocols to be agreed and ratified by 20 <sup>th</sup> December 2013

**Recommendation 2**

**Communication**

3.2 All statutory services to review their information sharing process in relation to individuals admitted to a mental health unit who are subject to an arrest warrant.

**Response From Cardiff and Vale University Health Board**

<b>Response</b>	<b>Lead</b>	<b>Timetable</b>
As in 3.1.  Cardiff and Vale University Health Board has reviewed its current internal protocols to ensure good internal communication and information sharing regarding the admission, leave or discharge of a patient subject to arrest warrant or probation supervision.  All patients admitted have a care plan completed. For areas of identified need, there are prescribed core intervention plans to guide staff in their practice.	Clinical Board Nurse for Mental Health	Core intervention plan and amendment of protocols to be completed by 31 October 2013.  Inclusion of a prompt within the PARIS (patient record) system to be completed by 20 December 2013.  The joint review with Police and Probation colleagues of existing information sharing protocols and agreeing any identified changes will be achieved in line with the Police and Probation timetable.

<p><b>ACTION</b></p> <p>Develop a core intervention plan to direct staff to inform Police and/or the probation Service when a patient known to be subject to an arrest warrant or probation supervision is admitted, to be discharged or released on leave.</p> <p>Amend admission, leave and discharge protocols and include a prompt within the PARIS (patient record) system to complement the core intervention plan.</p> <p>Cardiff and Vale University Health Board will work with Police and Probation colleagues to review existing information sharing protocols and agree any identified changes.</p>		
<p><b>Response From Wales Probation Trust</b></p>		
<p><b>Response</b></p>	<p><b>Lead</b></p>	<p><b>Timetable</b></p>
<p>Wales Probation will review with Cardiff and Vale University Health Board our existing information sharing protocols.</p>	<p>Peter Greenhill Assistant Chief Executive Wales Probation With nominated lead from Cardiff and Vale University Health Board</p>	<p>Review of information sharing protocol to be completed by 15<sup>th</sup> November 2013.</p> <p>Any identified omissions or amendments to our existing information sharing protocols to be agreed and ratified by 20<sup>th</sup> December 2013.</p>
<p><b>Response From South Wales Police</b></p>		
<p><b>Response</b></p>	<p><b>Lead</b></p>	<p><b>Timetable</b></p>
<p>South Wales Police are currently reviewing their information sharing protocols with Local Health Boards within the force area. Should a person be admitted to hospital &amp; there is an outstanding warrant for their arrest, the police must inform the hospital of this &amp; require the hospital to inform them of any proposal for the person to leave the hospital either temporarily or permanently to ensure robust action is taken.</p>	<p>Peter Thomas Force Mental Health Advisor with the nominated lead from with Cardiff and the Vale University Health Board.</p>	<p>Review of the Police Information sharing protocol to be completed by 1<sup>st</sup> November 2013.</p> <p>Any identified amendments to the existing information sharing protocol to be agreed by 1<sup>st</sup> December.</p>

<b>Response From Cardiff Local Authority</b>		
<b>Response</b>	<b>Lead</b>	<b>Timetable</b>
Cardiff Local Authority has developed a protocol for the receiving and processing information from the Police contained within PPD1s.	Each CMHT has a designated manager that is responsible for the receiving and dissemination of this information on a daily basis.	<b>Process is complete.</b>
<b>Recommendation 3 - In Relation to Cardiff and Vale University Health Board</b>		
3.3 Cardiff and Vale University Health Board should ensure that risk assessments are always embedded into the care plan process and used to fully inform the care treatment plan and management of a patient <sup>24</sup> .		
<b>Response</b>	<b>Lead</b>	<b>Timetable</b>
<p>The requirement for risk assessment is an integral part of the assessment, admission and discharge pathway for all patients as set out in the Mental Health Clinical Risk Assessment and Management Policy ratified in June 2012.</p> <p>Wales Applied Risk Research Network (WARRN) training commenced in 2009. To date, 820 members of staff out of 1,200 have received WARRN training.</p> <p>A tool to evidence the risk formulation has been embedded into the electronic record and a risk assessment tool is also used to support decision making. In 2010, a reporting tool was also developed within the electronic record to support care coordinators with caseload management.</p>	Mental Health Measure Secondary Care Lead and WARRN Risk Assessment Trainer	<b>Completed</b>

<sup>24</sup> Cardiff and Vale University Health Board should refer to previous recommendation made in the Report of a Review in Respect of Ms A and the provision of Mental Health Services following a Homicide Committed in October 2005. Report Issued May 2008, Chapter 3, Paragraph 2 (b), Paragraph 3 (d).

<p>The Mental Health Measure requires that each patient accessing secondary care has a robust Care and Treatment plan and this should include an up to date risk assessment.</p> <p><b>ACTION</b> Audit of risk assessment being undertaken monthly in line with the audit programme of the Clinical Board for Mental Health and reported into the monthly performance review process for the Mental Health Measure.</p> <p>In the event of absent or poor quality risk assessment, action is taken with the Care Co-ordinator.</p>		
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**Recommendation 4 - In Relation to Cardiff and Vale University Health Board**

3.4 The movement of patients between wards should be reviewed by the Health Board to ensure that these movements are appropriate, integrated, seamless and that co-ordinated care is always provided to patients.

Response	Lead	Timetable
<p>Movement of patients is done according to clinical need.</p> <p>There is a daily process in place to review the movement of patients within the last 24 hours to ensure the patient is in the right place at the right time to receive the right care.</p>	<p>Clinical Board Nurse</p>	<p><b>Completed</b></p>

**Recommendation 5 - In Relation to Cardiff and Vale University Health Board**

3.5 Cardiff and Vale University Health Board should ensure that provisions are made to implement a thorough, intensive and on-going training programme for its Mental Health staff in relation to personality disorder. All staff should receive a basic level of training, with higher levels of training offered to those staff members, including senior clinicians that require it.

Response	Lead	Timetable
<p>Cardiff and Vale University Health Board has in place a new Borderline Personality Disorder Service. All staff within this service are trained to care for patients with this diagnosis.</p>	<p>Consultant Clinical Psychologist for the Borderline Personality Disorder Service</p>	<p><b>Completed</b></p>

All staff undergo a PADR (Personal Appraisal Development Review) where training and development needs are considered in line with their roles and responsibilities.		
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**Recommendation 6 - In Relation to Cardiff and Vale University Health Board**

3.6 Cardiff and Vale University Health Board's Mental Health Services should give consideration to their process for assessing the appropriateness of relationships between patients.

<b>Response</b>	<b>Lead</b>	<b>Timetable</b>
<p>Cardiff and Vale University Health Board has seriously considered its process for assessing the appropriateness of relationships between patients in line with Article 8 of the Human Rights Act: Right to Respect for Private and Family Life which would be taken into account together with the patient's mental capacity.</p> <p>Cardiff and Vale University Health Board uses the Protection of Vulnerable Adults (POVA) process to safeguard vulnerable patients with fluctuating or lack of capacity in line with government policy.</p>	Clinical Board Nurse for Mental Health	<b>Completed</b>

**Recommendation 7 - In Relation to Cardiff and Vale University Health Board**

**In Relation to Cardiff and Vale University Health Board**

3.7 The Health Board's Mental Health Services should ensure that when a forensic opinion is sought, arrangements are put in place to ensure a timely response is provided by a forensically trained psychiatrist.

<b>Response</b>	<b>Lead</b>	<b>Timetable</b>
<p>Cardiff and Vale University Health Board has a forensic consultant psychiatrist and forensic consultant psychologist employed within the Health Board.</p> <p><b>ACTION</b> Develop a referral protocol which will include an audit of effectiveness to be carried out biannually.</p>	Lead Psychiatrist for Forensic Services	<b>30 September 2013</b>

**Recommendation 8 - In Relation to Cardiff and Vale University Health Board**

3.8 The Health Board should review its provision of services for patients diagnosed with personality disorder in line with NICE25 guidance; people diagnosed with personality disorder should not be excluded from any health or social care services because of their diagnosis.

Response	Lead	Timetable
<p><b>ACTION</b> Cardiff and Vale University Health Board will undertake a full review of its personality disorder services in line with NICE guidance. Cardiff and Vale University Health Board does not exclude patients with a diagnosis of personality disorder from its services.</p>	<p>Clinical Director for Adult Mental Health</p>	<p><b>31 October 2013</b></p>

**Recommendation 9 - In Relation to Cardiff and Vale University Health Board**

3.9 The Health Board should ensure that welfare checks for patients on home leave and have not returned to the ward by the expected time and date are carried out with urgency according to the level of risk presented by the patient.

Response	Lead	Timetable
<p>Arrangements are in place to undertake welfare checks felt appropriate by the clinical team, a family member or another professional. The response will be based on the risk assessment for each individual.</p> <p>The Health Board will continue to work closely with the Police who assist in the use of welfare checks and where appropriate, undertake the checks jointly.</p>	<p>Care Co-ordinators</p>	<p><b>Completed</b></p>

<sup>25</sup> See: <http://www.nice.org.uk/nicemedia/pdf/CG78NICEGuideline.pdf>.

**Recommendation 10 - In Relation to the Wales Probation Trust**

3.10 The Probation Service should consider its arrangements in providing staff with adequate mental health training.

<b>Response</b>	<b>Lead</b>	<b>Timetable</b>
<p>Every probation practitioner is trained to use the Offender Assessment System which requires an assessment to be made on the emotional wellbeing of each offender as well as an assessment of physical and mental health issues related to their risk of reoffending and risk of harm to the public.</p> <p>There are a range of external, community based training courses to which practitioners can attend and these are provided by differing mental health agencies.</p> <p>Across Wales all practitioners have access to Community Psychiatric Nurses for practical inputs into working with offenders. We also employ the services of forensic psychologists in both assessments of people with mental health problems as well as assisting with practice and management issues.</p> <p>As part of our Excellence in Public Protection and Rehabilitation programme of quality improvement we have a dedicated workstream looking at Offender Health issues and our developing responses to these issues.</p> <p>Wales Probation is pioneering in Wales the community provision for working with offenders with personality disorder. This is involving collaborative working with all the Health Boards in Wales; training of specialist Probation Officers to MSC level; development of multi agency forensic services teams; and the roll out of training for all practitioners in working with offenders with personality disorders, which will be sustained over time through a cohort of in-house trainers.</p>	<p>Ian Barrow, Deputy Chief Executive Wales Probation</p> <p>Rebecca Remigio Head of Practice Transformation</p> <p>Meinir Edwards Personality Disorder Project Manager</p>	<p>Multi agency training to include all probation practitioners in working with offenders with personality disorders is on going and scheduled to be completed by 2014.</p>

**Recommendation 11 - In Relation to the Wales Probation Trust**

3.11 The Probation Service should consider reviewing their process of referring clients who appear to have mental health issues to health services.

<b>Response</b>	<b>Lead</b>	<b>Timetable</b>
Wales Probation will review our processes for referring offenders who have mental health issues. Each of the seven Local Delivery Units will review any issues relating to problems accessing relevant community mental health services through consultation with practitioners through our probation team structures and through a review of our service level agreements with local Community Psychiatric Nurses deployment.	Probation Heads of Local Delivery Units	Reviews to be completed and reported to Local Delivery Unit Heads meeting by 29 <sup>th</sup> November 2013.

**Recommendation 12 - In Relation to the Wales Probation Trust and Police**

3.12 Both services should give consideration to reviewing their processes in regards to the status of an arrest warrant. In particular they should ensure clarity over the status of the warrant and jointly share information.

**Response From Wales Probation Trust**

<b>Response</b>	<b>Lead</b>	<b>Timetable</b>
Warrants for the arrest of people are issued by the Courts and the power of arrest is with the police. Warrants are also lodged with Civilian Enforcement Companies. Wales Probation will continue to encourage the Courts Services, Police and Civilian Enforcement Companies to meet regularly to review outstanding warrants. Wales Probation is trying to obtain a standardised agreement across all court areas in Wales for the review of outstanding warrants to encourage prompt enforcement and a return to court of offenders in breach of their community sentences.	David Bebb Practice Development Manager	To be determined by those agencies responsible for the issuing and execution of court warrants.

**Response From South Wales Police**

<b>Response</b>	<b>Lead</b>	<b>Timetable</b>
South Wales Police frequently review their Warrant policy and processes to ensure that the system is robust. The last full review took place in March 2013.	Barbara Ranger – Assistant Director of Justice and Partnerships.	Completed March 2013.

<p>The Breach Warrants issued at Magistrates Courts are the responsibility of the Court Enforcement Officers [CEO]. The Police are notified of particular individuals who are wanted and who have a history for failing to appear. The Courts hold regular 'Breach Court Review Courts' to assess the outstanding warrants to consider ways to effect the arrest. This can involve the police being asked to share information on the individual and this is done.</p> <p>When a warrant is placed on PNC by the CEO the entry explains the Court that the person is to be conveyed to. It also provides details of the CEO Head Office where additional information can be sought.</p> <p>As far as this Force is concerned we are fully aware of the Peart report and we have a system in place to ensure all persons wanted on warrant who have a violent marker on them are given particular attention.</p>		
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